

## **CENTRAL SERVICES COST ALLOCATION PLAN**

### **General Services Administration - Facilities and Utilities Management**

#### **Nature and Extent of Services**

The General Services Administration is responsible for providing support services necessary for the continued operation of the County government including: fleet, materials, facility and insurance management; facility design, construction and maintenance; real estate acquisition; and lease negotiation and management. The Facilities and Utilities Management Division is responsible for providing facilities managements services to all County departments.

Costs incurred by GSA - Facilities and Utilities Management Division have been distributed to all benefitting departments, divisions and programs on the basis of occupied square footage.